School Admission Policy

1. Introduction:

ALMUROOJ SCIENTIFIC PRIVATE SCHOOL Offering a high quality education to students from FS1 to Grade 12. The School will accept students in compliance with ADEK regulations and policies.

2. Required Documents:

The following documents are required to complete any admission application:

2 Recent photo passport size copy	Vaccination certificate copy (colored)
Applicants passport copy (colored)	Father's passport and emirates ID copy (colored)
Applicants emirates ID Copy (colored)	Mother's passport and emirates ID copy (colored)
Birth certificate copy (colored)	

For students coming from outside the country, the transcript and transfer certificate must be attested by the Ministry of Education in the country of issuance and from MOFA UAE (Except GCC countries.

for Students Coming from other Emirates Transfer certificate and transcript.

Medical file from previous school

After the application is approved original emirates ID for applicant and his parents are required.

For SEN students' educational psychologist report or IEP (colored copy)

3. Application Process:

Parents wishing to enroll in the school must fill out an online application and submit the required documents to the admission office.

In case the parents chose to register in the school transportation service the application will be transferred to the transportation department for approval (In the event that a seat is not available in school transportation and the parents agree to complete registration, a pledge will be signed not to request school transportation during the current academic year).

Once the application is approved a 1000 AED will be paid to reserve a place and will be deducted from the tuition fees.

4. Selection Process:

When AL MUROOJ SCIENTIFIC SCHOOL receives an application the priority will be for the following categories:

1- AL MUROOJ SCIENTIFIC SCHOOL existing students.
2- AL MUROOJ SCIENTIFIC SCHOOL existing student's siblings.

In the case of new students, an interview and entrance exam will be conducted to determine the student's level and his physical and psychological condition.

For the FS1, FS2 and year 1 student there will be no exam.

The student must be the appropriate age to join the year group before the 31st August

The following schedule shows the correct year and age for a student to join AL MUROOJ SCIENTIFIC SCHOOL.

Year	Age
FS1	3
FS2	4
1	5
2	6
3	7
4	8
5	9
6	10
7	11
8	12
9	13
10	14
11	15
12	16
13	17

5. Enrollment and Registration:

All relevant information must be declared including details of disciplinary, social, physical, medical or psychological problems and any possible learning support needs. If the school finds that the parents have not disclosed the required information, the registration application will be considered invalid, even if school begins.

6. Non-Discrimination and Equal Opportunity:

Students will be selected based on academic achievement and qualifications and not on religion, race or gender or any form of discrimination. Students with special needs that do not require specialized centers will be accepted.

7. Policy Review:

This Policy will be reviewed yearly and the parents will be informed of any change is the policy.

School Administration